



Commodore Yachting Ltd
 Gosport Marina
 Mumby Road
 Gosport
 Hants PO12 1AH



PLEASE COMPLETE SEPARATE BOOKING FORM FOR EACH PLACE REQUIRED AND RETURN WITHIN 7 DAYS TO CONFIRM YOUR PLACE ON THE COURSE

Name (Mr/Mrs/Ms/Miss) Address Postcode Tel (Day) (Eve) Email	RYA Qualifications Sailing Experience Date of Birth
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Course/Cruise title:	Course date:
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I Agree to the terms and conditions overleaf and enclose a cheque made payable to Commodore Yachting Ltd for £ as full amount for the above course / payment of £ made by card (please indicate payment method). Credit cards will incur a 2.5% surcharge, no charge for use of Debit cards. Balance to be paid 42 days prior to the start of the course.
 WE RECOMMEND THAT YOU TAKE OUT INSURANCE TO INCLUDE CANCELLATION COVER TO PROTECT YOU IF YOU ARE UNABLE TO ATTEND THE COURSE.

The following books are published by the RYA. The Competent crew and Day Skipper Publications are extremely useful pre-course reading and are recommended. For VHF courses the VHF radio book is required reading. The RYA Cruising logbook is essential for you to record your experience at sea. We advise that you should purchase these from your local chandlers, or from us sending us a cheque for the books required. (please tick)

Portland Plotter and Dividers	£22.50	Office use only Date books sent
Competent Crew Practical Course Notes	£ 10.50	
Day Skipper Practical Course Notes	£ 10.50	
Yachtmaster Practical Course Notes	£ 9.99	
Sail Cruising Syllabus and Log Book	£ 4.99	
Motor Cruising Syllabus and Log Book	£ 4.95	
RYA Motor Cruising Handbook	£13.99	
RYA VHF Radio inc. GMDSS	£ 5.99	
RYA Navigation Exercises	£19.99 + £3.50 p+p	
UK Postage and Packaging	£ 2.99 (Max 3 item - £1 per item thereafter)	
Total Amount Enclosed		

Signed	Date
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Terms and Conditions

Booking: Booking must be made in writing on the form overleaf and should be accompanied with a 25% deposit. Telephone and e-mail bookings will be held for 7 days from dispatch of the booking form. The booking will be confirmed on receipt of a fully completed booking form and a deposit. The deposit is non-refundable once the booking is accepted. All bookings will be confirmed in writing by the issue of your booking confirmation and joining instructions. The balance of fees must be paid 42 days prior to the course commencement date. If the balance of fees is not received 42 days before the course commencement date, Commodore Yachting Ltd reserves the right to cancel the booking and offer it for resale - final reminders will not be sent and the client remains liable for the balance of fees. Bookings made less than 42 days before the course commencement date must be accompanied by full payment. Receipts will not be issued unless requested.

Cancellation: A cancellation must be made in writing (email is acceptable) and is deemed to take effect on receipt. Cancellation less than 42 days prior to the course commencement date will result in forfeiture of all fees paid or due. It is therefore strongly recommended that you take out travel insurance which will cover you should you need to cancel your booking. If a client leaves a yacht and/or abandons a course before the scheduled termination date and time for whatever reason, no refunds will be given and additional travel costs or other expenses incurred will not be reimbursed.

Cancellation by Commodore Yachting Ltd If Commodore Yachting Ltd has to cancel because of circumstances beyond its control including sickness, accidents, travel delays, weather, strikes, war or civil disturbance, then alternative dates will be offered or a full refund of course fees already paid will be made. No liability will be accepted by Commodore Yachting Ltd for incidental expenses incurred - we recommend that your travel insurance covers holiday cancellation. In the event of the yacht being unable to return to port, or any other agreed final destination, on time, due to weather, engine breakdown or any other circumstances, clients may elect to stay with the yacht at no extra charge, or make their own arrangements to return at their own expense..

Insurance: The Yachts provided by Commodore Yachting Limited conform to the Department of Transport's Code of Practice for Small Commercial Vessels. They are fully insured against accident, third party liability and personal injury arising from negligence by Commodore Yachting Limited. However Commodore Yachting accepts no liability for personal accident or loss or damage to the property of the client. Students are advised to take out the appropriate holiday insurance to cover these eventualities and cancellation charges.

Skipper's Authority: Decisions made by the Skipper/Instructor are final in respect of the safety of the vessel, well being of the crew and progress of the course; even to the extent of requiring a student to leave the vessel in exceptional circumstances. In the event of any complaints matters should be brought to the attention of the skipper at the earliest opportunity. If the skipper cannot resolve the issue the complaint should be passed to the Principal of the school and if he is unable to resolve the matter it should be forwarded to the RYA.

The course fee includes 3 basic meals a day on board the yacht, hire of wet weather gear, and all fuel used during the course (except motor cruising courses where a fuel surcharge will be applied). Students will be asked to pay berthing fees when we are away from our Gosport base, which will be shared between the crew.

Special requirements: Please advise us of any special requirements you may have using a separate sheet of paper and attach to your booking form. We cannot be held responsible of any special requirements not met unless we are advised in writing at the time of booking.